



2010 Fall Festival Vendor Application Form

I / We plan to participate in Sipe's Orchard Home's "Bloomin' Orchard Festival" _____ Yes _____ No

Name of Club / Company / Organization / Individual _____

If you are a non-profit organization, we require a copy of your 501(c)(3) letter of non-profit status and a letter from the president of your organization authorizing your participation in this event.

Check here if you are a nonprofit _____ Check here if you are *not* a nonprofit _____

Address _____ City _____ State _____ Zip _____

Telephones _____ / _____ / _____
Home Office Cell

Contact Person _____ Position _____

Email _____

Web Site _____

Type of Booth: Crafts Food Entertainment Sponsor Other _____

If you are a for-profit food vendor, please call the Catawba County Health Department as you must obtain a permit. This is mandatory! Their number is (828) 320-8595.

*** SPONSOR BOOTHS ARE COMPLIMENTARY***

Describe your booth and what you will be selling (photos of your product requested).

How long will it take you to set up your booth? _____ hours

Will you need electricity? _____ Yes _____ No. If yes, _____ 110, or _____ 220 voltage outlet?
How many amps will you need? _____ Amps (Required).

If NO and you have electric appliances, will you be bringing a generator? _____ Yes _____ No

Describe the type of electrical equipment you will use:

Will you use a trailer to bring your items to the festival? _____ If yes, what size? _____

Will you bring a tent? _____

If yes, and tent or trailer including tongue is over 20'x 30', you must obtain two spaces.

Vendors: Select your category below. (Please note that all fees are non-refundable.)

		Early (by July 30)	Regular (by Aug. 15)	Late (by Aug. 20)
<input type="checkbox"/> Nonprofit	Without Electricity	no charge	no charge	no charge
	With Electricity	\$ 10	\$ 10	\$ 10
<input type="checkbox"/> For Profit	Without Electricity	\$ 25	\$ 30	\$ 35
	With Electricity	\$ 35	\$ 40	\$ 45

North Carolina Sales Tax ID Number _____
 (You are responsible for filing your own NC State taxes.)

Non-profit organizations are required to have sales tax number but are exempt if the festival is their major fundraiser of the year. It should be noted that non-profit organizations selling taxable food or items are only exempt from the sales tax law for one fundraiser per year. For more information call the North Carolina Department of Revenue.

The undersigned agrees that Sipe's Orchard Home, its members and volunteers are not responsible or liable for damages, theft, loss, or destruction of property, or the personal injury of exhibitors, or exhibitors' articles.

Signed _____ Date _____

If you would like to be a sponsor of this event, contact Nan René Lacy at Sipe's (828) 256-5056 ext. 304.

NOTES

Food Vendors

1. Catawba County Health Department regulations for for-profit food vendors state that each food vendor preparing products on-site must have a sink. You must contact the Catawba County Health Department at (828) 320-8595 to obtain your food permit (cost \$75) and the regulations concerning your food product. Permits must be obtained 3 weeks prior to the festival.
2. Vendors who are cooking products at the festival with open fire, cooking flame, or grease producing appliances, etc., must cook and/or keep their fire, flames, etc., at the back of the tent, per fire marshall specifications.

All Vendors

1. Electricity will be available on a very limited basis.
2. Please note that all applications must be submitted no later than August 16th , 2010. Checks should be made payable to Sipe's Orchard Home, we also accept VISA or MASTERCARD, money orders, or cash. Fees received after August 16th will be assessed a late fee of \$50.
3. Vendors with heat producing appliances must have a 5-pound ABC fire extinguisher at their space at all times.
4. Fuel for generators must be kept away from heat producing appliances and in a secure place.
5. Vendors using generators: Generators must be kept at least 30 to 50 ft. behind your space.
6. No household extension cords will be permitted, per fire marshal.
7. No marshmallow shooters, or silly string to be sold or brought to the festival. No toy guns of any type, including water pistols or dart guns, can be sold or brought to the festival.

Remember to include payment with completed application. All fees are non-refundable.

If you have any questions or concerns, please call Sipe's Orchard Home at (828) 256-5056.

Any food, or fire safety questions may be directed to the Catawba County Food Inspector (828) 320-8595, or Catawba County Fire & Rescue at (828) 465-8230.